

ANNUAL CORPORATE GOVERNANCE REPORT

	COMPLIANT/ NON- COMPLIANT	ADDITIONAL INFORMATION	EXPLANATION
The Board's Governance Responsibilities			
Principle 1: The company should be headed by a competent, working board to foster the long- term success of the corporation, and to sustain its competitiveness and profitability in a manner consistent with its corporate objectives and the long- term best interests of its shareholders and other stakeholders.			
Recommendation 1.1			
1. Board is composed of directors with collective working knowledge, experience or expertise that is relevant to the company's industry/sector.	COMPLIANT	Provide information or link/reference to a document containing information on the following: 1. Academic qualifications, industry knowledge, professional experience, expertise and relevant trainings of directors 2. Qualification standards for directors to facilitate the selection of potential nominees and to serve as benchmark for the evaluation of its performance ANNEX "1" 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/ 2022 Annual Report covering CY2021 page 12 to 20 https://psmbfi.com.ph/annual-report-2021/	
2. Board has an appropriate mix of competence and expertise.	COMPLIANT		
3. Directors remain qualified for their positions individually and collectively to enable them to fulfill their roles and responsibilities and respond to the needs of the organization.	COMPLIANT		
Recommendation 1.2			
1. Board is composed of a majority of non-executive directors.	COMPLIANT	Identify or provide link/reference to a document identifying the directors and the type of their directorships ANNEX "1" 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/	
Recommendation 1.3			
1. Company provides in its Board Charter and Manual on Corporate Governance a policy on training of directors.	COMPLIANT	Provide link or reference to the company's Board Charter and Manual on Corporate Governance relating to its policy on training of directors.	

		<p>ANNEX "1" 2021 Annual Report covering CY2020 page 32 https://psmbfi.com.ph/annual-report-2020/</p>	
2. Company has an orientation program for first time directors.	COMPLIANT	Provide information or link/reference to a document containing information on the orientation program and trainings of directors for the previous year, including the number of hours attended and topics covered.	Executive briefing is conducted to newly elected Board of Trustees.
3. Company has relevant annual continuing training for all directors.	COMPLIANT	<p>ANNEX "40" Executive Briefing CY2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/40.-EXECUTIVE-BRIEFING-2021.pdf</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 38 https://psmbfi.com.ph/annual-report-2020/</p>	Yearly, BOT attends training and seminars on corporate governance
Recommendation 1.4			
1. Board has a policy on board diversity.	COMPLIANT	<p>Provide information on or link/reference to a document containing information on the company's board diversity policy.</p> <p>Indicate gender composition of the board.</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/</p> <p>ANNEX "8" SEC. 13,14,17, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	<p>SEC. 13,14,17, Amended By-Laws provide that regardless of gender or diversity, any person as long as member of the PSMBFI Equity Fund, maybe nominated and elected as member of the BOT.</p> <p>PSMBFI Board of Trustees is composed of 14 male directors and 1 female director.</p>
Recommendation 1.5			

1. Board is assisted by a Corporate Secretary.	COMPLIANT	<p>Provide information on or link/reference to a document containing information on the Corporate Secretary, including his/her name, qualifications, duties and functions.</p> <p>ANNEX "28" BR No. 2021-113 - Electing Atty. Catherine E. Tamayo as Corporate Secretary of the PSMBFI BOT https://psmbfi.com.ph/wp-content/uploads/2022/05/28.-BR-2021-113-ELECTING-ATTY-CATHERINE-E-TAMAYO-AS-CORPORATE-SECRETARY-OF-THE-PSMBFI-BOARD-OF-TRUSTEES.pdf</p>	<p>Corporate Secretary: Atty. Matthew P. Baccay From March 1, 2017 until November 18, 2021</p> <p>Atty. Catherine E. Tamayo From November 19, 2021 to present</p>
2. Corporate Secretary is a separate individual from the Compliance Officer.	COMPLIANT	<p>https://psmbfi.com.ph/wp-content/uploads/2022/05/28.-BR-2021-113-ELECTING-ATTY-CATHERINE-E-TAMAYO-AS-CORPORATE-SECRETARY-OF-THE-PSMBFI-BOARD-OF-TRUSTEES.pdf</p>	<p>Compliance Officer is our VP for Corporate Services, Mr. Anthony L. Cuaycong</p>
3. Corporate Secretary is not a member of the Board of Directors.	COMPLIANT	<p>ANNEX "1" Qualifications: 2021 Annual Report covering CY2020 page 11 and 14 https://psmbfi.com.ph/annual-report-2020/</p> <p>ANNEX "8" Duties and Functions: ART XIII, SEC. 29, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	<p>The Corporate Secretary is not a member of the Board of Trustees.</p>
4. Corporate Secretary attends training/s on corporate governance.	COMPLIANT	<p>Provide information or link/reference to a document containing information on the corporate governance training attended, including number of hours and topics covered.</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 38 https://psmbfi.com.ph/annual-report-2020/</p>	<p>Corporate Secretary attended the "Corporate Governance Orientation Program" by the Institute of Corporate Directors for full appreciation of the best practices in corporate governance and understanding of the responsibilities of a BOT.</p>

Recommendation 1.6			
1. Board is assisted by a Compliance Officer.	COMPLIANT	Provide information on or link/reference to a document containing information on the Compliance Officer, including his/her name, position, qualifications, duties and functions.	Compliance Officer: Mr. Anthony L. Cuaycong Position: VP for Corporate Services From March 8, 2021 to present
2. Compliance Officer has a rank of Senior Vice President or an equivalent position with adequate stature and authority in the corporation.	COMPLIANT		
3. Compliance Officer is not a member of the board.	COMPLIANT	ANNEX "35" Duties and Functions: VP for Corporate Services Job Description https://psmbfi.com.ph/wp-content/uploads/2021/07/30.-Job-Description-of-VP-for-Corporate-Services.pdf	Compliance Officer is not a member of the board.
4. Compliance Officer attends training/s on corporate governance.	COMPLIANT	Provide information on or link/reference to a document containing information on the corporate governance training attended, including number of hours and topics covered ANNEX "1" 2021 Annual Report covering CY2020 page 38 https://psmbfi.com.ph/annual-report-2020/ ANNEX "42" List of Seminars Attended by PSMBFI Employees https://psmbfi.com.ph/wp-content/uploads/2022/05/42.-List-of-TRAININGS-and-SEMINARS-Facilitated-Coordinated-by-HR-2021.pdf	

Principle 2: The fiduciary roles, responsibilities and accountabilities of the Board as provided under the law, the company's articles and by-laws, and other legal pronouncements and guidelines should be clearly made known to all directors as well as to stockholders and other stakeholders.

Recommendation 2.1			
1. Directors act on a fully informed basis, in good faith, with due diligence and care, and in the best interest of the company.	COMPLIANT	Provide information or reference to a document containing information on how the directors performed their duties (can include board resolutions, minutes of meeting)	

		<p>ANNEX “9” Minutes of the Annual GMME 2020 approved in Annual GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf</p> <p>ANNEX “50” Board Resolutions ratified during Annual GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/50.-BR-Ratified-during-the-GMME-2021.pdf</p> <p>ANNEX “1” 2021 Annual Report covering CY2020 https://psmbfi.com.ph/annual-report-2020/</p>	
Recommendation 2.2			
1. Board oversees the development, review and approval of the company's business objectives and strategy.	COMPLIANT	Provide information or link/reference to a document containing information on how the directors performed this function (can include board resolutions, minutes of meeting)	Every year the company conducts Strategic Planning Sessions
2. Board oversees and monitors the implementation of the company's business objectives and strategy.	COMPLIANT	Indicate frequency of review of business objectives and strategy ANNEX “13” BR No. 2012-123 – Adoption of the PSMBFI Strategic Roadmap for CY2013-2020 https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2012-123-PSMBFI-Strategic-Road-Map-2013-2020.pdf ANNEX “14” BR No. 2018-87 – 5 Year Development Plan 2019-2023 https://psmbfi.com.ph/wp-content/uploads/2021/06/9.-BR-2018-87-5-Year-Development-Plan-2019-2023.pdf	

		<p>ANNEX "15" BR No. 2019-85 - Medium Term Strategic Plan 2020-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/14.-BR-2019-85-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2020-2024.pdf</p> <p>ANNEX "16" BR No. 2020-99 – Recalibrated PSMBFI Medium Term Strategic Plan for CY2021-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/15.-BR-2020-99-RECALIBRATED-PSMBFI-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2021-2024.pdf</p> <p>ANNEX "17" BR No. 2021-132 – Three-Tiered Strategic Plan https://psmbfi.com.ph/wp-content/uploads/2022/05/16.-BR-2021-132-THREE-TIERED-STRATEGIC-PLAN.pdf</p> <p>ANNEX "41" List of Strategic Planning Seminars of PSMBFI Board of Trustees and Management https://psmbfi.com.ph/wp-content/uploads/2022/05/41.-List-of-STRATEGIC-PLANNING-SEMINARS-as-of-2021.pdf</p>	
Recommendation 2.3			
<p>1. Board is headed by a competent and qualified Chairperson.</p>	<p>COMPLIANT</p>	<p>Provide information or reference to a document containing information on the Chairperson, including his/her name and qualifications</p> <p>Qualifications: 2022 Annual Report covering CY2021 page 12 https://psmbfi.com.ph/annual-report-2021/</p> <p>ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate</p>	<p>Dir Guillermo Lorenzo T. Eleazar was Chairman of the BOT from 17 April 2021 to 28 May 2021</p> <p>Dir Israel Ephraim T. Dickson was Chairman of the BOT from 28 May 2021 to 22 April 2022</p>

		<p>Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</p> <p>ANNEX "22" BR No. 2021-44 – Electing Dir Israel Ephraim T. Dickson as Chairman of PSMBFI BOT https://psmbfi.com.ph/wp-content/uploads/2022/05/22.-BR-2021-44-Electing-Dir-Israel-Ephraim-T.-Dickson-as-Chairman-of-the-PSMBFI-BOT.pdf</p>	
Recommendation 2.4			
1. Board ensures and adopts an effective succession planning program for directors, key officers and management.	COMPLIANT	Disclose and provide information or link/reference to a document containing information on the company's succession planning policies and programs and its implementation	
2. Board adopts a policy on the retirement for directors and key officers.	COMPLIANT	<p>ANNEX "8" PSMBFI Amended By-Laws ART IX, SEC. 13, 14, 16, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p> <p>ART. IX, Section 13. There shall be fifteen (15) members of the Board of Trustees who shall be elected in the manner herein provided, their term of office shall be for two (2) years. They shall serve from the date of their qualification and until their successors have been elected and qualified;</p> <p>ART. IX, Section 14. The members of the Board of Trustees shall be elected by the membership at the regular meeting. The Board of Trustees elected in the General Membership Meeting and Election of the Board of Trustees in 2007, the first seven (7) obtaining the highest number of votes shall serve for two (2)</p>	

		<p>years and the remaining eight (8) for one (1) year. For the succeeding year, there shall be eight (8) members of the Board of Trustees who will be elected with two (2) years term of office. Alternately thereafter, the seven (7) or eight (8) members shall be elected in the succeeding years of election of the members of the Board of Trustees;</p> <p>ART. IX, Section 16. No member of the Board of Trustees shall be employed in the PSMBFI during his/her tenure of office and until six (6) months has elapsed from the end of his/her term. The officers enumerated in Article XII of this By-Laws, namely the Chairman, Vice-Chairman, President, Vice-President and the Treasurer are not to be considered employees for purposes of this Article.</p>	
Recommendation 2.5			
1. Board formulates and adopts a policy specifying the relationship between remuneration and performance of key officers and board members.	COMPLIANT	Provide information on or link/reference to a document containing information on the company's remuneration policy and its implementation, including the relationship between remuneration and performance.	
2. Board aligns the remuneration of key officers and board members with long-term interests of the company.	COMPLIANT	<p>ANNEX "46" BR No. 2002-18 - Authorizing the Payment of Expense Allowance or Per Diem to Members of the PSMBFI Board of Directors https://psmbfi.com.ph/wp-content/uploads/2021/06/18.-BR-2002-18-Per-Diem-to-Members-of-the-Board-of-Directors.pdf</p>	
3. Directors do not participate in discussions or deliberations involving his/her own remuneration.	COMPLIANT	<p>ANNEX "47" BR No. 2015-44 – Increase in Honorarium for Board Committee Meeting https://psmbfi.com.ph/wp-content/uploads/2021/06/26.-BR-2015-44-Increase-in-Honorarium-for-Board-Committee-Meeting-3.pdf</p>	

Recommendation 2.6			
1. Board has a formal and transparent board nomination and election policy.	COMPLIANT	Provide information or reference to a document containing information on the company's nomination and election policy and process and its implementation, including the criteria used in selecting new directors, how the shortlisted candidates and how it encourages nominations from shareholders. Provide proof if minority shareholders have a right to nominate candidates to the board Provide information if there was an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of a director. ANNEX "8" ART X, SEC 17 TO 22, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf ANNEX "4" GMME Agenda https://psmbfi.com.ph/wp-content/uploads/2022/05/4.-GMME-2021-Notice-Agenda-and-Proxy-Form.pdf ANNEX "9" Minutes of the GMME 2020 approved in GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf	PSMBFI Annual General Membership Meeting and Election for CY2021 was conducted on 17 April 2021 via Zoom conference and PSMBFI Facebook Live page.
2. Board nomination and election policy is disclosed in the company's Manual on Corporate Governance.	COMPLIANT		
3. Board nomination and election policy includes how the company accepted nominations from minority shareholders.	COMPLIANT		
4. Board nomination and election policy includes how the board shortlists candidates.	COMPLIANT		
5. Board nomination and election policy includes an assessment of the effectiveness of the Board's processes in the nomination, election or replacement of a director.	COMPLIANT		
6. Board has a process for identifying the quality of directors that is aligned with the strategic direction of the company.	COMPLIANT		
Recommendation 2.7			
1. Board has overall responsibility in ensuring that there is a group-wide policy and system governing related party transactions (RPTs) and other unusual or infrequently occurring transactions.	COMPLIANT	Provide information on or reference to a document containing the company's policy on related party transaction, including policy on review and approval of significant RPTs. Identify transactions that were approved pursuant to the policy.	There are no significant RPTs. There are no business affiliates, shareholder groups, and subsidiaries of PSMBFI.
2. RPT policy includes appropriate review and approval of material RPTs, which guarantee	COMPLIANT		

fairness and transparency of the transactions.			
3. RPT policy encompasses all entities within the group, taking into account their size, structure, risk profile and complexity of operations.	COMPLIANT		
Recommendation 2.8			
1. Board is primarily responsible for approving the selection of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	COMPLIANT	<p>Provide information on or reference to a document containing the Board's policy and responsibility for approving the selection of management. Identity the Management team appointed.</p> <p>ANNEX "39" CP-HRD-005 – Recruitment and Placement Policy https://psmbfi.com.ph/wp-content/uploads/2021/06/21.-CP-HRD-005-RECRUITMENT-AND-PLACEMENT-POLICY-2018.pdf</p> <p>ANNEX "43" Notices Governance Committee Meetings https://psmbfi.com.ph/wp-content/uploads/2022/05/43.-Notices-of-GOVERNANCE-COMMITTEE-MEETINGS-2021.pdf</p>	The Governance Committee is responsible for the selection of Management (President, Vice Presidents and Managers)
2. Board is primarily responsible for assessing the performance of Management led by the Chief Executive Officer (CEO) and the heads of the other control functions (Chief Risk Officer, Chief Compliance Officer and Chief Audit Executive).	COMPLIANT	<p>Provide information on or reference to a document containing the Board's policy and responsibility for assessing the performance of management.</p> <p>Provide information on the assessment process and indicate frequency of assessment of performance.</p> <p>ANNEX "41" BR No. 2021-132 – Three-Tiered Strategic Plan https://psmbfi.com.ph/wp-content/uploads/2022/05/16.-BR-2021-132-THREE-TIERED-STRATEGIC-PLAN.pdf</p>	Every year the BOTs and the Executives conduct Strategic Planning Sessions to assess the performance of the company.

Recommendation 2.9			
1. Board establishes an effective performance management framework that ensures that Management, including the Chief Executive Officer performance is at par with the standards set by the Board and Senior Management.	COMPLIANT	Provide information on or link/reference to a document containing the Board's performance management framework for management and personnel. ANNEX "36"	
2. Board establishes an effective performance management framework that ensures that personnel's performance is at par with the standards set by the Board and Senior Management.	COMPLIANT	PERFORMANCE APPRAISAL FORM for Managers https://psmbfi.com.ph/wp-content/uploads/2021/07/32.-Performance-Appraisal-Form-for-Managers.pdf	
Recommendation 2.10			
1. Board oversees that an appropriate internal control system is in place.	COMPLIANT	Provide information on or link/reference to a document showing the Board's responsibility for overseeing that an appropriate internal control system is in place and what is included in the internal control system	
2. The internal control system includes a mechanism for monitoring and managing potential conflict of interest of the Management, members and shareholders.	COMPLIANT	ANNEX "29" BR No. 2020-05 – Internal Audit Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/17.-BR-2020-05-INTERNAL-AUDIT-CHARTER.pdf	
3. Board approves the Internal Audit Charter.	COMPLIANT	Provide reference or link to the company's Internal Audit Charter ANNEX "29" BR No. 2020-05 – Internal Audit Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/17.-BR-2020-05-INTERNAL-AUDIT-CHARTER.pdf	
Recommendation 2.11			
1. Board oversees that the company has in place a sound enterprise risk management (ERM) framework to effectively identify, monitor, assess and manage key business risks.	COMPLIANT	Provide information on or link/reference to a document showing the Board's oversight responsibility on the establishment of a sound enterprise risk management framework and how the board was guided by the framework.	

<p>2. The risk management framework guides the board in identifying units/business lines and enterprise-level risk exposures, as well as the effectiveness of risk management strategies.</p>	<p>COMPLIANT</p>	<p>Provide proof of effectiveness of risk management strategies, if any.</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board Risk and Audit Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX "11" BR No. 2016-34 – Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</p> <p>ANNEX "18" Report of the Risk Officer to the Risk and Audit Committee https://psmbfi.com.ph/wp-content/uploads/2021/07/16.-Report-of-Risk-Officer-to-Risk-and-Audit-Committee-March-18-2019.pdf</p>	
Recommendation 2.12			
<p>1. Board has a Board Charter that formalizes and clearly states its roles, responsibilities and accountabilities in carrying out its fiduciary role.</p>	<p>COMPLIANT</p>	<p>Provide link to the company's website where the Board Charter is disclosed.</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board Risk and Audit Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p>	
<p>2. Board Charter serves as a guide to the directors in the performance of their functions.</p>	<p>COMPLIANT</p>	<p>ANNEX "10" BR No. 2016-19 – Committees of the Board Risk and Audit Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p>	
<p>3. Board Charter is publicly available and posted on the company's website.</p>	<p>COMPLIANT</p>	<p>ANNEX "8" ART XIV, SEC 32, Amended By-Laws</p>	

<https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf>

Principle 3: Board committees should be set up to the extent possible to support the effective performance of the Board's functions, particularly with respect to audit, risk management, related party transactions, and other key corporate governance concerns, such as nomination and remuneration. The composition, functions and responsibilities of all committees established should be contained in a publicly available Committee Charter.

Recommendation 3.1

1. Board establishes board committees that focus on specific board functions to aid in the optimal performance of its roles and responsibilities.

COMPLIANT

Provide information or link/reference to a document containing information on all the board committees established by the company.

Board Committee Functions:

ANNEX "10"

BR No. 2016-19 – Committees of the Board

<https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf>

ANNEX "1"

2021 Annual Report covering CY2020 page 6, 7 and 35 <https://psmbfi.com.ph/annual-report-2020/>

Recommendation 3.2

1. Board establishes an Audit Committee to enhance its oversight capability over the company's financial reporting, internal control system, internal and external audit processes, and compliance with applicable laws and regulations.

COMPLIANT

Provide information or link/reference to a document containing information on the Audit Committee, including its functions.

Indicate if it is the Audit Committee's responsibility to recommend the appointment and removal of the company's external auditor.

ANNEX "10"

BR No. 2016-19 – Committees of the Board

<https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf>

		<p>ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</p>	
<p>2. Audit Committee is composed of at least three appropriately qualified non-executive directors, the majority of whom, including the Chairman is independent.</p>	<p>NON-COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the members of the Audit Committee, including their qualifications and type of directorship.</p> <p>ANNEX "19" BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/19.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf</p> <p>ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</p> <p>ANNEX "1" Members of the Risk and Audit Committee: 2021 Annual Report covering CY2020 page 35 https://psmbfi.com.ph/annual-report-2020/</p> <p>2022 Annual Report covering CY2021 page 40 https://psmbfi.com.ph/annual-report-2021/</p>	<p>Chairman of Risk and Audit Committee is not an independent director.</p>
<p>3. All the members of the committee have relevant background, knowledge, skills,</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the background,</p>	

and/or experience in the areas of accounting, auditing and finance.		knowledge, skills, and/or experience of the members of the Audit Committee. ANNEX "1" 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/	
4. The Chairman of the Audit Committee is not the Chairman of the Board or of any other committee.	COMPLIANT	Provide information or link/reference to a document containing information on the Chairman of the Audit Committee ANNEX "1" Members of the Risk and Audit Committee: 2021 Annual Report covering CY2020 page 35 https://psmbfi.com.ph/annual-report-2020/	Chairman of the BOT is Dir Israel Ephraim T. Dickson while Chairman of Risk and Audit Committee is Dir Juanito B. Vaño Jr.
Recommendation 3.3			
1. Board establishes a Corporate Governance Committee tasked to assist the Board in the performance of its corporate governance responsibilities, including the functions that were formerly assigned to a Nomination and Remuneration Committee.	COMPLIANT	Provide information or reference to a document containing information on the Corporate Governance Committee, including its functions. Indicate if the Committee undertook the process of identifying the quality of directors aligned with the company's strategic direction, if applicable. ANNEX "10" BR No. 2016-19 – Committees of the Board https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf	

<p>2. Corporate Governance Committee is composed of at least three members, all of whom should be independent directors.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the members of the Corporate Governance Committee, including their qualifications and type of directorship.</p> <p>ANNEX "1" Members of the Governance Committee: 2021 Annual Report covering CY2020 page 35 https://psmbfi.com.ph/annual-report-2020/</p> <p>Members of the Governance Committee: 2022 Annual Report covering CY2021 page 40 https://psmbfi.com.ph/annual-report-2021/</p> <p>ANNEX "19" BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/19.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf</p> <p>ANNEX "21" BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf</p>	<p>Independent Directors who were members of the Governance Committee:</p> <ol style="list-style-type: none"> 1. Dir Ricardo C. Marquez (14 August 2020 to 16 April 2021) 2. Dir Keith Ernard L. Singian (14 August 2020 to 16 April 2021) 3. Dir Catherine E. Tamayo (14 August 2020 to 18 November 2021) 4. Dir Cesar Hawthorne R. Binag (17 April 2021 to 22 April 2022)
<p>3. Chairman of the Corporate Governance Committee is an independent director.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the Chairman of the Corporate Governance Committee.</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 11 and 35 https://psmbfi.com.ph/annual-report-2020/</p>	

		<p>ANNEX “19” BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/19.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf</p> <p>ANNEX “20” BR No. 2021-25 – Confirming the PSMBFI CY2021 -2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</p> <p>ANNEX “21” BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf</p>	
Recommendation 3.4			
<p>1. Board establishes a separate Board Risk Oversight Committee (BROC) that should be responsible for the oversight of a company's Enterprise Risk Management system to ensure its functionality and effectiveness.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the Board Risk Oversight Committee (BROC), including its functions</p> <p>ANNEX “10” BR No. 2016-19 – Committees of the Board https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX “11” BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-</p>	<p>Functions of the Risk Oversight Committee and Audit Committee are integrated as one committee, the Risk and Audit Committee</p>

<p>2. BROC is composed of at least three members, the majority of whom should be independent directors, including the Chairman.</p>	<p>COMPLIANT</p>	<p><u>Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</u></p> <p>Provide information or link/reference to a document containing information on the members of the BROC, including their qualifications and type of directorship</p> <p>ANNEX "1" Members of the Risk and Audit Committee: 2021 Annual Report covering CY2020 page 35 <u>https://psmbfi.com.ph/annual-report-2020/</u></p> <p>ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers <u>https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</u></p> <p>ANNEX "21" BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI <u>https://psmbfi.com.ph/wp-content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf</u></p>	<p>Independent Directors who were members of the Risk & Audit Committee:</p> <ol style="list-style-type: none"> 1. Dir Ricardo C. Marquez (14 August 2020 to 16 April 2021) 2. Dir Catherine E. Tamayo (14 August 2020 to 18 November 2021) 3. Dir Cesar Hawthorne R. Binag (17 April 2021 to 22 April 2022) 4. Dir Walter E Castillejos (17 April 2021 to 22 April 2022)
<p>5. The Chairman of the BROC is not the Chairman of the Board or of any other committee.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the Chairman of the BROC</p> <p>ANNEX "1" Members of the Risk and Audit Committee: 2021 Annual Report covering CY2020 page 35 <u>https://psmbfi.com.ph/annual-report-2020/</u></p> <p>ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate</p>	<p>Chairman of Risk and Audit Committee is not the Chairman of the Board or of any other committee.</p>

		Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf	
6. At least one member of the BROCC has relevant thorough knowledge and experience on risk and risk management.	COMPLIANT	Provide information or link/reference to a document containing information on the background, skills, and/or experience of the members of the BROCC. ANNEX "1" Members of the Risk and Audit Committee Qualifications: 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/	
Recommendation 3.5			
1. Board establishes a Related Party Transactions (RPT) Committee, which is tasked with reviewing all material related party transactions of the company.	NON-COMPLIANT	Provide information or link/reference to a document containing information on the Related Party Transactions (RPT) Committee, including its functions.	No specific committee. There are no significant RPTs. There are no business affiliates, shareholder groups, and subsidiaries of PSMBFI.
2. RPT Committee is composed of at least three non-executive directors, two of whom should be independent, including the Chairman.	NON-COMPLIANT	Provide information or link/reference to a document containing information on the members of the RPT Committee, including their qualifications and type of directorship.	
Recommendation 3.6			
1. All established committees have a Committee Charter stating in plain terms their respective purposes, memberships, structures, operations, reporting process, resources and other relevant information.	COMPLIANT	Provide information on or link/reference to the company's committee charters, containing all the required information, particularly the functions of the Committee that is necessary for performance evaluation purposes.	

<p>2. Committee Charters provide standards for evaluating the performance of the Committees.</p>	<p>COMPLIANT</p>	<p>ANNEX "1" 2021 Annual Report covering CY2020 page 6 to 7 https://psmbfi.com.ph/annual-report-2020/</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</p>	
<p>3. Committee Charters were fully disclosed on the company's website.</p>	<p>COMPLIANT</p>	<p>Provide link to company's website where the Committee Charters are disclosed.</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 6-7 https://psmbfi.com.ph/annual-report-2020/</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-</p>	

Principle 4: To show full commitment to the company, the directors should devote the time and attention necessary to properly and effectively perform their duties and responsibilities, including sufficient time to be familiar with the corporation's business.

Recommendation 4.1

<p>1. The Directors attend and actively participate in all meetings of the Board, Committees and shareholders in person or through tele-/videoconferencing conducted in accordance with the rules and regulations of the Commission.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the process and procedure for tele/videoconferencing board and/or committee meetings.</p> <p>Provide information or link/reference to a document containing information on the attendance and participation of directors to Board, Committee and shareholders' meetings.</p> <p>ANNEX "9" Minutes of the GMME 2020 approved in GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 37 https://psmbfi.com.ph/annual-report-2020/</p>	
<p>2. The directors review meeting materials for all Board and Committee meetings.</p>	<p>COMPLIANT</p>		<p>BOT were given the notices of committee meetings 5 days before the scheduled meeting, and the reference materials via e-mail, 2 days before the scheduled meetings.</p>
<p>3. The directors ask the necessary questions or seek clarifications and explanations during the Board and Committee meetings.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on any questions raised or clarification/explanation sought by the directors</p> <p>ANNEX "9" Minutes of the GMME 2020 approved in GMME 2021</p>	

<https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf>

Recommendation 4.2

<p>1. Non-executive directors concurrently serve in a maximum of five publicly-listed companies to ensure that they have sufficient time to fully prepare for minutes, challenge Management's proposals/views, and oversee the long-term strategy of the company.</p>	<p>COMPLIANT</p>	<p>Disclose if the company has a policy setting the limit of board seats that a non-executive director can hold simultaneously.</p> <p>Provide information or reference to a document containing information on the directorships of the company's directors in both listed and non-listed companies</p> <p>ANNEX "1" 2021 Annual Report covering CY2020 page 8 to 15 https://psmbfi.com.ph/annual-report-2020/</p>	<p>Based on the personal data sheets/qualifications of BOT, some of the directors sit as member of the board of publicly listed companies.</p>
---	------------------	---	---

Recommendation 4.3

<p>1. The directors notify the company's board before accepting a directorship in another company.</p>	<p>COMPLIANT</p>	<p>Provide copy of written notification to the board or minutes of board meeting wherein the matter was discussed.</p>	<p>Some members of the board accepted directorship with other companies.</p>
--	------------------	--	---

Principle 5: The board should endeavor to exercise an objective and independent judgment on all corporate affairs

Recommendation 5.1

<p>1. The Board is composed of at least twenty percent (20%) independent directors.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the number of independent directors in the board</p> <p>ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</p> <p>ANNEX "21" BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-</p>	<p>PSMBFI BOT is composed of 3 (20%) independent directors namely:</p> <ol style="list-style-type: none"> 1. Dir Cesar Hawthorne R. Binag 2. Dir Catherine E. Tamayo 3. Dir Walter E. Castillejos
---	------------------	--	---

		content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf	
Recommendation 5.2			
1. The independent directors possess all the necessary qualifications and none of the disqualifications to hold the position.	COMPLIANT	Provide information or link/reference to a document containing information on the qualifications of the independent directors. ANNEX "1" 2021 Annual Report covering CY2020 pages 12,13,15 https://psmbfi.com.ph/annual-report-2020/	
Recommendation 5.3			
1. The independent directors serve for a cumulative term of nine years (reckoned from 2012).	COMPLIANT	Provide information or link/reference to a document showing the years IDs have served as such. ANNEX "19" BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/05/15.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf ANNEX "21" BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf	INDEPENDENT DIRECTORS: 1) Dir Ricardo C. Marquez (from 1 July 2019 to 16 April 2021) 2) Dir Keith Ernard L. Singian (from 1 July 2019 to 16 April 2021) 3) Dir Lynette M. Tadeo (from 1 July 2019 to 13 Aug 2020) 4) Dir Catherine Tamayo (from 14 Aug 2020 to 18 November 2021) 5) Dir Cesar Hawthorne R. Binag (from 17 April 2021 to 22 April 2022) 6) Dir Walter E. Castillejos (from 17 April 2021 to 22 April 2022)

2. The company bars an independent director from serving in such capacity after the term limit of nine years.	COMPLIANT	Provide information or link/reference to a document containing information on the company's policy on term limits for its independent director.	
3. In the instance that the company retains an independent director in the same capacity after nine years, the board provides meritorious justification and seeks shareholders' approval during the annual shareholders' meeting.	COMPLIANT	Provide reference to the meritorious justification and proof of shareholders' approval during the annual shareholders' meeting. ANNEX "9" Minutes of the GMME 2020 approved in GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf	
Recommendation 5.4			
1. The positions of Chairman of the Board and Chief Executive Officer are held by separate individuals.	COMPLIANT	Identify the company's Chairman of the Board and Chief Executive Officer ANNEX "1" 2021 Annual Report covering CY2020 page 8 https://psmbfi.com.ph/annual-report-2020/ ANNEX "19" BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/05/15.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf	Chairman of the Board: Dir Israel Ephraim T. Dickson (from 28 May 2021 to April 15, 2022) President and Chief Executive Officer: Dir Mario A. Avenido (from 14 August 2020 to 16 April 2021) Atty. Joel Napoleon M. Coronel (from 17 April 2021 to present)

<p>2. The Chairman of the Board and Chief Executive Officer have clearly defined responsibilities.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the roles and responsibilities of the Chairman of the Board and Chief Executive Officer. Identify the relationship of Chairman and CEO.</p> <p>ANNEX “8” ART. XI, SEC. 23, Amended By-Laws ART. XIII, SEC 27, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	
<p>Recommendation 5.5</p>			
<p>1. If the Chairman of the Board is not an independent director, the board designates a lead director among the independent directors.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on a lead independent director and his roles and responsibilities, if any. Indicate if Chairman is independent.</p> <p>ANNEX “19” BR No. 2020-45 – Confirming the PSMBFI CY2020-2022 Board of Trustees and CY2020-2021 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/05/15.-BR-2020-45-BOT-for-CY2020-2022-and-CORPORATE-OFFICERS-for-CY2020-2021.pdf</p> <p>ANNEX “20” BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf</p> <p>ANNEX “21” BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-</p>	<p>Chairman of the Board of Trustees is <u>not</u> an independent director.</p> <p>INDEPENDENT DIRECTORS:</p> <ol style="list-style-type: none"> 1) Dir Ricardo C. Marquez (from 1 July 2019 to 16 April 2021) 2) Dir Keith Ernard L. Singian (from 1 July 2019 to 16 April 2021) 3) Dir Catherine Tamayo (from 14 Aug 2020 to 18 November 2021) 4) Dir Cesar Hawthorne R. Binag (from 17 April 2021 to 22 April 2022) 5) Dir Walter E. Castillejos (from 17 April 2021 to 22 April 2022)

		content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf	
Recommendation 5.6			
1. Directors with material interest in a transaction affecting the corporation abstain from taking part in the deliberations on the transaction.	COMPLIANT	Provide proof of abstention, if this was the case ANNEX "37" BR 2010-125 - OPP 2010-001 - PSMBFI PROCUREMENT-SERVICES OUTSOURCING SYSTEM https://psmbfi.com.ph/wp-content/uploads/2021/07/33.-BR-2010-125-OPP-2010-001-PSMBFI-PROCUREMENT-SERVICES-OUTSOURCING-SYSTEM.pdf	Selection of Service Providers/Suppliers were recommended by the Management thru the Bids and Awards Committee for approval of the BOT.
Recommendation 5.7			
1. The non-executive directors (NEDs) have separate periodic meetings with the external auditor and heads of the internal audit, compliance and risk functions, without any executive present.	COMPLIANT	Provide proof and details of said meeting, if any. Provide information on the frequency and attendees of meetings. ANNEX "44" Notices of Risk and Audit Committee Meetings https://psmbfi.com.ph/wp-content/uploads/2022/05/44.-Notices-for-RISK-AUDIT-COMMITTEE-MEETINGS-2021.pdf	
2. The meetings are chaired by the lead independent director.	NON-COMPLIANT	ANNEX "20" BR No. 2021-25 – Confirming the PSMBFI CY2021-2023 Board of Trustees and CY2021-2022 Corporate Officers https://psmbfi.com.ph/wp-content/uploads/2021/07/20.-BR-2021-25-BOT-for-CY2021-2023-and-Corporate-Officers-for-CY2021-2022.pdf ANNEX "21" BR No. 2021-27 – INDEPENDENT DIRECTORS OF PSMBFI https://psmbfi.com.ph/wp-content/uploads/2021/07/21.-BR-2021-27-INDEPENDENT-DIRECTORS-OF-PSMBFI.pdf	Chairman is not an independent director

Principle 6: The best measure of the Board's effectiveness is through an assessment process. The Board should regularly carry out evaluations to appraise its performance as a body, and assess whether it possesses the right mix of backgrounds and competencies.			
Recommendation 6.1			
1. Board conducts an annual self-assessment of its performance as a whole.	COMPLIANT	Provide proof of self-assessments conducted for the whole board, the individual members, the Chairman and the Committees ANNEX "1" 2021 Annual Report covering CY2020 https://psmbfi.com.ph/annual-report-2020/ ANNEX "9" Minutes of the GMME 2020 approved in GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf ANNEX "50" Board Resolutions ratified during GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/50.-BR-Ratified-during-the-GMME-2021.pdf	The members of the Board of Trustees report to the general membership during the GMME and present to them all the Board Resolutions for their ratification/approval. During the GMME, the members are informed of the approved Board Resolutions, the process of ratification, and the act of ratification/ approval. All Board Resolutions approved by the BOT are presented and explained to the members. The members exercise their right to ratify/approve or not to ratify/not approve the said Board Resolutions.
2. The Chairman conducts a self-assessment of his performance.	COMPLIANT		
3. The individual members conduct a self-assessment of their performance.	COMPLIANT		
4. Each committee conducts a self-assessment of its performance.	COMPLIANT		
5. Every three years, the assessments are supported by an external facilitator.	NON-COMPLIANT	Identify the external facilitator and provide proof of use of an external facilitator.	No appointed external facilitator because the Annual GMME is conducted where all actions of BOT are presented to the general membership.
Recommendation 6.2			
1. Board has in place a system that provides, at the minimum, criteria and process to determine the performance of the Board, individual directors and committees.	COMPLIANT	Provide information or link/reference to a document containing information on the system of the company to evaluate the performance of the	The members of the Board of Trustees report to the general membership during the GMME and present to them all the

2. The system allows for a feedback mechanism from the shareholders.	COMPLIANT	board, individual directors and committees, including a feedback mechanism from shareholders	Board Resolutions for their ratification/approval. During the GMME, the members are informed of the approved Board Resolutions, the process of ratification, and the act of ratification/approval. All Board Resolutions approved by the BOT are presented and explained to the members. The members exercise their right to ratify/approve or not to ratify/not approve the said Board Resolutions.
--	-----------	--	---

Principle 7: Members of the Board are duty-bound to apply high ethical standards, taking into account the interests of all stakeholders.

Recommendation 7.1

1. Board adopts a Code of Business Conduct and Ethics, which provide standards for professional and ethical behavior, as well as articulate acceptable and unacceptable conduct and practices in internal and external dealings of the company.	COMPLIANT	Provide information on or link/reference to the company's Code of Business Conduct and Ethics. ANNEX "12" BR No. 2020-39 - Amendment to the PSMBFI Code of Discipline (CP-HRD-001) https://psmbfi.com.ph/wp-content/uploads/2021/06/10.-BR-2020-39-CP-HRD-001-CODE-OF-DISCIPLINE-2020.pdf	
2. The Code is properly disseminated to the Board, senior management and employees.	COMPLIANT	Provide information on or discuss how the company disseminated the Code to its Board, senior management and employees.	Each employee and members of the BOT were given a copy of the Code of Discipline booklet by the HR Dept.
3. The Code is disclosed and made available to the public through the company website.	COMPLIANT	Provide a link to the company's website where the Code of Business Conduct and Ethics is posted/disclosed.	

		<p>ANNEX "12" BR No. 2020-39 - Amendment to the PSMBFI Code of Discipline (CP-HRD-001) https://psmbfi.com.ph/wp-content/uploads/2021/06/10.-BR-2020-39-CP-HRD-001-CODE-OF-DISCIPLINE-2020.pdf</p>	
Recommendation 7.2			
1. Board ensures the proper and efficient implementation and monitoring of compliance with the Code of Business Conduct and Ethics.	COMPLIANT	Provide proof of implementation and monitoring of compliance with the Code of Business Conduct and Ethics and internal policies. Indicate who are required to comply with the Code of Business Conduct and Ethics and any findings on non-compliance.	<p>The Governance Committee monitors the compliance of the Code of Business Conduct and Ethics and internal policies of all the employees. All employees and BOT are required to comply.</p>
2. Board ensures the proper and efficient implementation and monitoring of compliance with company internal policies.	COMPLIANT	<p>ANNEX "43" Notices of Governance Committee Meetings https://psmbfi.com.ph/wp-content/uploads/2022/05/43.-Notices-of-GOVERNANCE-COMMITTEE-MEETINGS-2021.pdf</p>	
Disclosure and Transparency			
<p>Principle 8: The company should establish corporate disclosure policies and procedures that are practical and in accordance with best practices and regulatory expectations.</p>			
Recommendation 8.1			
1. Board establishes corporate disclosure policies and procedures to ensure a comprehensive, accurate, reliable and timely report to shareholders and other stakeholders that gives a fair and complete picture of a company's financial condition, results and business operations.	COMPLIANT	<p>Provide information on or link/reference to the company's disclosure policies and procedures including reports distributed/made available to shareholders and other stockholders</p> <p>ANNEX "2" Audited Financial Reports for CY2020 2021 Annual Report covering CY2020 pages 46 to 54 https://psmbfi.com.ph/annual-report-2020/</p> <p>ANNEX "3" Audited Financial Reports for CY2021 2022 Annual Report covering CY2021 pages 53 to 61 https://psmbfi.com.ph/annual-report-2021/</p>	

Recommendation 8.3			
1. Board fully discloses all relevant and material information on individual board members to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgment.	COMPLIANT	Provide link or reference to the directors' academic qualifications, share ownership in the company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended. ANNEX "1" 2021 Annual Report covering CY2020 pages 8 to 15 https://psmbfi.com.ph/annual-report-2020/	
2. Board fully discloses all relevant and material information on key executives to evaluate their experience and qualifications, and assess any potential conflicts of interest that might affect their judgment.	COMPLIANT	Provide link or reference to the key officers' academic qualifications, share ownership in the company, membership in other boards, other executive positions, professional experiences, expertise and relevant trainings attended. ANNEX "1" 2021 Annual Report covering CY2020 pages 8 to 15, and page 38 https://psmbfi.com.ph/annual-report-2020/	
Recommendation 8.4			
1. Company provides a clear disclosure of its policies and procedure for setting Board remuneration, including the level and mix of the same.	COMPLIANT	Disclose or provide link/reference to the company policy and practice for setting board remuneration ANNEX "46" BR No. 2002-18 – Authorizing the Payment of Expense Allowance or Per Diem to Members of the Board of Directors https://psmbfi.com.ph/wp-content/uploads/2021/06/18.-BR-2002-18-Per-Diem-to-Members-of-the-Board-of-Directors.pdf ANNEX "47" BR No. 2015-44 – Approval of the Increase in the Honorarium of Board Committee Meetings https://psmbfi.com.ph/wp-content/uploads/2021/06/26.-BR-2015-44-Increase-in-Honorarium-for-Board-Committee-Meeting-3.pdf	

2. Company provides a clear disclosure of its policies and procedure for setting executive remuneration, including the level and mix of the same.	COMPLIANT	Disclose or provide link/reference to the company policy and practice for determining executive remuneration	For Key Executives who are part of Management, the HR Dept. implements the non-disclosure policy of salaries and wages. Data Privacy Act also requires the consent of Key Executives to disclose personal information.
3. Company discloses the remuneration on an individual basis, including termination and retirement provisions.	COMPLIANT	Provide breakdown of director remuneration and executive compensation, particularly the remuneration of the CEO.	
Recommendation 8.5			
1. Company discloses its policies governing Related Party Transactions (RPTs) and other unusual or infrequently occurring transactions in their Manual on Corporate Governance.	COMPLIANT	Disclose or provide reference/link to company's RPT policies. Indicate if the director with conflict of interest abstained from the board discussion on that particular transaction.	There are no significant RPTs. There are no business affiliates, shareholder groups, and subsidiaries of PSMBFI.
2. Company discloses material or significant RPTs reviewed and approved during the year.	COMPLIANT	Provide information on all RPTs for the previous year or reference to a document containing the following information on all RPTs: 1. name of the related counterparty; 2. relationship with the party; 3. transaction date; 4. type/nature of transaction; 5. amount or contract price; 6. terms of the transaction; 7. rationale for entering into the transaction; 8. the required approval (i.e., names of the board of directors approving, names and percentage of shareholders who approved) based on the company's policy; and 9. other terms and conditions	
Recommendation 8.7			
1. Company's corporate governance policies, programs and procedures are contained in its Manual on Corporate Governance (MCG).	COMPLIANT	Provide link to the company's website where the Manual on Corporate Governance is posted.	
2. Company's MCG is posted on its company website.	COMPLIANT	ANNEX "8" Amended By-Laws Articles XI, XII, XIII, and XIV https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf	

		<p>ANNEX “10” BR No. 2016-19 – Committees of the Board Governance Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p>	
--	--	---	--

Principle 9: The company should establish standards for the appropriate selection of an external auditor, and exercise effective oversight of the same to strengthen the external auditor’s independence and enhance audit quality.

Recommendation 9.1

<p>1. Audit Committee has a robust process for approving and recommending the appointment, reappointment, removal, and fees of the external auditors.</p>	<p>COMPLIANT</p>	<p>Provide information or link/reference to a document containing information on the process for approving and recommending the appointment, reappointment, removal and fees of the company’s external auditor.</p> <p>ANNEX “30” BR No. 2020-75 – Engagement of Isla Lipana & Company (PwC) as External Auditor of PSMBFI for CY2020 Financial Statements https://psmbfi.com.ph/wp-content/uploads/2022/05/30.-BR-2020-75-BR-2021-87-ENGAGEMENT-OF-ISLA-LIPANA-COMPANY-PwC-AS-EXTERNAL-AUDITOR-OF-PSMBFI-FOR-CY-2020-2021-FINANCIAL-STATEMENTS.pdf</p> <p>ANNEX “31” Engagement Agreement with Isla Lipana 2020 https://psmbfi.com.ph/wp-content/uploads/2021/07/26.-Engagement-Agreement-with-Isla-Lipana-2020.pdf</p> <p>ANNEX “30” BR No. 2021-87 – Engagement of Isla Lipana & Company (PwC) as External Auditor of PSMBFI for CY2021 Financial Statements</p>	
---	------------------	---	--

		https://psmbfi.com.ph/wp-content/uploads/2022/05/30.-BR-2020-75-BR-2021-87-ENGAGEMENT-OF-ISLA-LIPANA-COMPANY-PwC-AS-EXTERNAL-AUDITOR-OF-PSMBFI-FOR-CY-2020-2021-FINANCIAL-STATEMENTS.pdf ANNEX “32” Engagement Agreement with Isla Lipana 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/32.-Engagement-Agreement-with-Isla-Lipana-2021.pdf	
2. The appointment, reappointment, removal, and fees of the external auditor is recommended by the Audit Committee, approved by the Board and ratified by the shareholders.	COMPLIANT	Indicate the percentage of shareholders that ratified the appointment, reappointment, removal and fees of the external auditor.	Ratified by 80% of the members during the Annual GMME 2021 (162,035 out of the 202,335 members have registered to the Annual GMME 2021)
3. For removal of the external auditor, the reasons for removal or change are disclosed to the regulators and the public through the company website and required disclosures.	COMPLIANT	Provide information on or link/reference to a document containing the company's reason for removal or change of external auditor. See page 7 of Engagement Agreement with Isla Lipana 2020 ANNEX “31” Engagement Agreement with Isla Lipana 2020 https://psmbfi.com.ph/wp-content/uploads/2021/07/26.-Engagement-Agreement-with-Isla-Lipana-2020.pdf See page 9 of Engagement Agreement with Isla Lipana 2021 ANNEX “32” Engagement Agreement with Isla Lipana 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/32.-Engagement-Agreement-with-Isla-Lipana-2021.pdf	External Auditor was not removed nor replaced during the covered period, thus no need to disclose to the members thru company website.

Recommendation 9.2

<p>1. Audit Committee Charter includes the Audit Committee's responsibility on:</p> <ul style="list-style-type: none"> i. assessing the integrity and independence of external auditors; ii. exercising effective oversight to review and monitor the external auditor's independence and objectivity; and iii. exercising effective oversight to review and monitor the effectiveness of the audit process, taking into consideration relevant Philippine professional and regulatory requirements. 	<p>COMPLIANT</p>	<p>Provide link/reference to the company's Audit Committee Charter</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board Risk and Audit Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</p>	<p>Functions of Risk Oversight Committee and Audit Committee are integrated as one committee, the Risk and Audit Committee</p>
<p>2. Audit Committee Charter contains the Committee's responsibility on reviewing and monitoring the external auditor's suitability and effectiveness on an annual basis.</p>	<p>COMPLIANT</p>	<p>Provide link/reference to the company's Audit Committee Charter</p> <p>ANNEX "10" BR No. 2016-19 – Committees of the Board Risk and Audit Committee Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2016-19-BOARD-COMMITTEES-AND-CHARTERS.pdf</p> <p>ANNEX "11" BR No. 2016-34 - Underscoring the Realignment of the Functions, Duties and Responsibilities of the Board Committees https://psmbfi.com.ph/wp-content/uploads/2021/06/28.-BR-2016-34-Underscoring-the-realignment-of-functions-duties-and-responsibilities-of-the-Board-Committees-2.pdf</p>	

Recommendation 9.3			
1. Company discloses the nature of non-audit services performed by its external auditor in the Annual Report to deal with the potential conflict of interest.	COMPLIANT	Disclose the nature of non-audit services performed by the external auditor, if any.	
2. Audit Committee stays alert for any potential conflict of interest situations, given the guidelines or policies on non-audit services, which could be viewed as impairing the external auditor's objectivity.	COMPLIANT	Provide link or reference to guidelines or policies on non-audit services ANNEX "31" Engagement Agreement with Isla Lipana 2020 https://psmbfi.com.ph/wp-content/uploads/2021/07/26.-Engagement-Agreement-with-Isla-Lipana-2020.pdf ANNEX "32" Engagement Agreement with Isla Lipana 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/32.-Engagement-Agreement-with-Isla-Lipana-2021.pdf	
Principle 10: The company should ensure that the material and reportable non-financial and sustainability issues are disclosed.			
Recommendation 10.1			
1. Board has a clear and focused policy on the disclosure of non-financial information, with emphasis on the management of economic, environmental, social and governance (EESG) issues of its business, which underpin sustainability.	COMPLIANT	Disclose or provide link on the company's policies and practices on the disclosure of non-financial information, including EESG issues. ANNEX "13" BR No. 2012-123 – Adoption of the PSMBFI Strategic Roadmap for CY2013-2020 https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2012-123-PSMBFI-Strategic-Road-Map-2013-2020.pdf ANNEX "14" BR No. 2018-87 – 5 Year Development Plan 2019-2023 https://psmbfi.com.ph/wp-content/uploads/2021/06/9.-BR-2018-87-5-Year-Development-Plan-2019-2023.pdf	

		<p>ANNEX "15" BR No. 2019-85 - Medium Term Strategic Plan 2020-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/14.-BR-2019-85-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2020-2024.pdf</p> <p>ANNEX "16" BR No. 2020-99 – Recalibrated PSMBFI Medium Term Strategic Plan for CY2021 -2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/15.-BR-2020-99-RECALIBRATED-PSMBFI-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2021-2024.pdf</p> <p>ANNEX "17" BR No. 2021-132 – Three-Tiered Strategic Plan https://psmbfi.com.ph/wp-content/uploads/2022/05/16.-BR-2021-132-THREE-TIERED-STRATEGIC-PLAN.pdf</p>	
<p>2. Company adopts a globally recognized standard/framework in reporting sustainability and non-financial issues.</p>	<p>COMPLIANT</p>	<p>Provide link to Sustainability Report, if any. Disclose the standards used.</p> <p>ANNEX "13" BR No. 2012-123 – Adoption of the PSMBFI Strategic Roadmap for CY2013-2020 https://psmbfi.com.ph/wp-content/uploads/2021/06/8.-BR-2012-123-PSMBFI-Strategic-Road-Map-2013-2020.pdf</p> <p>ANNEX "14" BR No. 2018-87 – 5 Year Development Plan 2019-2023 https://psmbfi.com.ph/wp-content/uploads/2021/06/9.-BR-2018-87-5-Year-Development-Plan-2019-2023.pdf</p>	

		<p>ANNEX “15” BR No. 2019-85 - Medium Term Strategic Plan 2020-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/14.-BR-2019-85-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2020-2024.pdf</p> <p>ANNEX “16” BR No. 2020-99 – Recalibrated PSMBFI Medium Term Strategic Plan for CY2021-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/15.-BR-2020-99-RECALIBRATED-PSMBFI-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2021-2024.pdf</p> <p>ANNEX “17” BR No. 2021-132 – Three-Tiered Strategic Plan https://psmbfi.com.ph/wp-content/uploads/2022/05/16.-BR-2021-132-THREE-TIERED-STRATEGIC-PLAN.pdf</p>	
--	--	--	--

Principle 11: The company should maintain a comprehensive and cost-efficient communication channel for disseminating relevant information. This channel is crucial for informed decision-making by investors, stakeholders and other interested users.

Recommendation 11.1

1. The Company should have a website to ensure a comprehensive, cost efficient, transparent, and timely manner of disseminating relevant information to the public	COMPLIANT	<p>Disclose and identify the communication channels used by the company (i.e., website, Analyst's briefing, Media briefings /press conferences, Quarterly reporting, Current reporting, etc.). Provide links, if any.</p> <p>Company website: https://psmbfi.com.ph/</p> <p>PSMBFI Facebook Page: https://www.facebook.com/psmbfi</p> <p>Kabalikat Newsletter: https://psmbfi.com.ph/kabalikat-magazine/</p>	
--	-----------	--	--

ANNEX "1"
2021 Annual GMME Report covering CY2020:
<https://psmbfi.com.ph/annual-report-2020/>

Internal Control System and Risk Management Framework

Principle 12: To ensure the integrity, transparency and proper governance in the conduct of its affairs, the company should have a strong and effective internal control system and enterprise risk management framework.

Recommendation 12.1

<p>1. Company has an adequate and effective internal control system in the conduct of its business.</p>	<p>COMPLIANT</p>	<p>List quality service programs for the internal audit functions. Indicate frequency of review of the internal control system</p> <p>ANNEX "29" BR No. 2020-05 – Internal Audit Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/17.-BR-2020-05-INTERNAL-AUDIT-CHARTER.pdf</p>	
<p>2. Company has an adequate and effective enterprise risk management framework in the conduct of its business.</p>	<p>COMPLIANT</p>	<p>Identify international framework used for Enterprise Risk Management</p> <p>Provide information or reference to a document containing information on:</p> <ol style="list-style-type: none"> 1. Company's risk management procedures and processes 2. Key risks the company is currently facing 3. How the company manages the key risks <p>Indicate frequency of review of the enterprise risk management framework.</p> <p>ANNEX "18" Report of the Risk Officer to the Risk and Audit Committee https://psmbfi.com.ph/wp-content/uploads/2021/07/16.-Report-of-Risk-Officer-to-Risk-and-Audit-Committee-March-18-2019.pdf</p>	

Recommendation 12.2

<p>1. Company has in place an independent internal audit function that provides an independent and objective assurance, and</p>	<p>COMPLIANT</p>	<p>Disclose if the internal audit is in-house or outsourced. If outsourced, identify external firm.</p>	<p>Office of the Internal Auditor is in-house and reporting directly to the BOT.</p>
---	------------------	---	---

consulting services designed to add value and improve the company's operations.			
Recommendation 12.3			
1. Company has a qualified Chief Audit Executive (CAE) appointed by the Board.	COMPLIANT	Identify the company's Chief Audit Executive (CAE) and provide information on or reference to a document containing his/her responsibilities.	PSMBFI Amended By-Laws – ART. XIII, SEC. 31. The Auditor, shall have the following functions: a. To audit the books and transactions of the PSMBFI; b. To examine the operation of the PSMBFI with the end in view of increasing efficiency, reducing operational costs, optimizing the utilization of capital and profits; and c. To perform other functions as the board may prescribe.
2. CAE oversees and is responsible for the internal audit activity of the organization, including that portion that is outsourced to a third party service provider.	COMPLIANT	ANNEX “1” Corporate Auditor: Dir Napoleon C Taas 2021 Annual GMME Report covering CY2020 page 10 https://psmbfi.com.ph/annual-report-2020/ ANNEX “33” Internal Auditor: Ms. Jasel Rabano https://psmbfi.com.ph/wp-content/uploads/2021/07/29.-Certification-of-Employment-Internal-Auditor.pdf ANNEX “8” Amended By-Laws ART. XIII, SEC. 31 https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf	
3. In case of a fully outsourced internal audit activity, a qualified independent executive or senior management personnel is assigned the responsibility for managing the fully outsourced internal audit activity.	COMPLIANT	Identify qualified independent executive or senior management personnel, if applicable.	
Recommendation 12.4			
1. Company has a separate risk management function to identify, assess and monitor key risk exposures.	COMPLIANT	Provide information on company's risk management function. ANNEX “29” BR No. 2020-05 – Internal Audit Charter https://psmbfi.com.ph/wp-content/uploads/2021/06/17.-BR-2020-05-INTERNAL-AUDIT-CHARTER.pdf	COMP

Recommendation 12.5			
1. In managing the company's Risk Management System, the company has a Chief Risk Officer (CRO), who is the ultimate champion of Enterprise Risk Management (ERM).	COMPLIANT	Identify the company's Chief Risk Officer (CRO) and provide information on or reference to a document containing his/her responsibilities and qualifications/background.	VP for Finance, Mr. Eugene Emilio U. Balcos IV is the company's Chief Risk Officer from 29 October 2020 to present
2. CRO has adequate authority, stature, resources and support to fulfill his/her responsibilities.	COMPLIANT	<p>ANNEX "25" BR No. 2020-69 – The Hiring of Mr. Eugene Balcos as Vice President for Finance https://psmbfi.com.ph/wp-content/uploads/2021/06/19.-BR-2020-69-Hiring-of-Mr-EUGENE-EMILIO-U.-BALCOS-as-Vice-President-for-Finance.pdf</p> <p>ANNEX "34" VP for Finance Job Description https://psmbfi.com.ph/wp-content/uploads/2021/07/31.-Job-Description-of-VP-for-Finance-Risk-Officer.pdf</p> <p>2022 Annual GMME Report covering CY2021 page 21 https://psmbfi.com.ph/annual-report-2021/</p>	
Cultivating a Synergic Relationship with Shareholders			
Principle 13: The company should treat all shareholders fairly and equitably, and also recognize, protect and facilitate the exercise of their rights.			
Recommendation 13.1			
1. Board ensures that basic shareholder rights are disclosed in the Manual on Corporate Governance.	COMPLIANT	Provide link or reference to the company's Manual on Corporate Governance where shareholders' rights are disclosed.	
		<p>ANNEX "8" ART V, SEC 7, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	
2. Board ensures that basic shareholder rights are disclosed on the company's website.	COMPLIANT	Provide link to company's website https://psmbfi.com.ph/	

		https://psmbfi.com.ph/our-members/ https://psmbfi.com.ph/benefits/ https://psmbfi.com.ph/claims/ ANNEX "8" ART V, SEC 7, Amended By-Laws https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf	
Recommendation 13.2			
<p>1. Board encourages active shareholder participation by sending the Notice of Annual and Special Shareholders' Meeting with sufficient and relevant information at least 28 days before the meeting.</p>	COMPLIANT	<p>Indicate the number of days before the annual stockholders' meeting or special stockholders' meeting when the notice and agenda were sent out.</p> <p>Indicate whether shareholders' approval of remuneration or any changes therein were included in the agenda of the meeting.</p> <p>Provide link to the Agenda included in the company's Information Statement</p> <p>ANNEX "45" BR 2021-01 - Schedule of the GMME on April 17, 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/45.-BR-2021-01-Creation-of-COMELEC-aand-Schedule-of-GMME-April-17-2021.pdf</p> <p>ANNEX "4" GMME Agenda https://psmbfi.com.ph/wp-content/uploads/2022/05/4.-GMME-2021-Notice-Agenda-and-Proxy-Form.pdf</p>	<p>30 days prior to the Annual GMME 2021, notices and proxy forms were sent to members thru downloadable form in the PSMBFI website and FB page in March 11, 2021 and text message and/or electronic mail from March 16, 2021. Pursuant to SEC Memorandum Circular No. 6, series of 2020, the Annual GMME were held via remote communication (Zoom Virtual Conference and FB live)</p>

		<p>ANNEX "5" It was also posted in different newspapers: People's Tonight – March 22 and April 5, 2021 People`s Journal – March 29, 2021 Philippine Daily Inquirer – April 12 and 15, 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/5.-GMME-2021-Newspaper-and-FB-page-announcements.pdf</p> <p>ANNEX "6" Announcement via PSMBFI Facebook page:</p> <p>March 4, 2021 https://www.facebook.com/psmbfi/photos/a.118873165389979/787532525190703</p> <p>April 16, 2021 https://www.facebook.com/psmbfi/photos/a.118873165389979/811279982815957</p>	
Recommendation 13.3			
1. Board encourages active shareholder participation by making the result of the votes taken during the most recent Annual or Special Shareholders' Meeting publicly available the next working day.	COMPLIANT	<p>Provide information or reference to a document containing information on all relevant questions raised and answers during the ASM and special meeting and the results of the vote taken during the most recent ASM/SSM.</p> <p>The newly elected Board of Trustees was posted in the PSMBFI website and Facebook page.</p> <p>PSMBFI Website on April 17, 2021</p> <p>ANNEX "6" PSMBFI Facebook page dated April 17, 2021 https://www.facebook.com/psmbfi/photos/a.535946340349324/811871912756764/</p>	
2. Minutes of the Annual and Special Shareholders' Meetings were available on	NON-COMPLIANT	Provide link to minutes of meeting in the company website.	Minutes of the Annual GMME 2020 were ratified by

<p>the company website within five business days from the end of the meeting.</p>		<p>Indicate voting results for all agenda items, including the approving, dissenting and abstaining votes.</p> <p>Indicate also if the voting on resolutions was by poll.</p> <p>Include whether there was opportunity to ask question and the answers given, if any.</p> <p>ANNEX "9" Annual GMME 2020 Minutes approved in Annual GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf</p>	<p>members during the Annual GMME 2021, while minutes of the Annual GMME 2021 needs to be ratified by members during the Annual GMME 2022 before being posted.</p>
Recommendation 13.4			
<p>1. Board makes available, at the option of a shareholder, an alternative dispute mechanism to resolve intra-corporate disputes in an amicable and effective manner.</p>	<p>COMPLIANT</p>	<p>Provide details of the alternative dispute resolution made available to resolve intra-corporate disputes.</p> <p>ANNEX "8" Amended By-Laws Art. V, Sec. 7 (b) – To participate in all of the general membership https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p> <p>ANNEX "4" GMME Agenda https://psmbfi.com.ph/wp-content/uploads/2022/05/4.-GMME-2021-Notice-Agenda-and-Proxy-Form.pdf</p> <p>ANNEX "9" Annual GMME 2020 Minutes approved in Annual GMME 2021 https://psmbfi.com.ph/wp-content/uploads/2022/05/9.-Minutes-of-the-GMME-2020-approved-in-GMME-2021.pdf</p>	<p>During the Annual GMME, the general membership is encouraged to ask questions from the BOT on all matters involving the association.</p>
<p>2. The alternative dispute mechanism is included in the company's Manual on Corporate Governance.</p>	<p>COMPLIANT</p>	<p>Provide link/reference to where it is found in the Manual on Corporate Governance</p>	

ANNEX "8"
Amended By-Laws <https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf>

Duties to Stakeholders

Principle 14: The rights of stakeholders established by law, by contractual relations and through voluntary commitments must be respected. Where stakeholders' rights and/or interests are at stake, stakeholders should have the opportunity to obtain prompt effective redress for the violation of their rights.

Recommendation 14.1

<p>1. Board identifies the company's various stakeholders and promotes cooperation between them and the company in creating wealth, growth and sustainability.</p>	<p>COMPLIANT</p>	<p>Identify the company's shareholder and provide information or reference to a document containing information on the company's policies and programs for its stakeholders.</p> <p>PSMBFI Members: https://psmbfi.com.ph/our-members/</p> <p>ANNEX "8" Amended By-Laws: ART. III, SEC. 4-5 - Membership ART. IV, SEC. 6 - Obligation of Members ART. V, SEC. 7 - Benefits, Rights and Privileges of Members ART. VI, SEC. 8 - Termination of Members https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	<p>PSMBFI insures uniformed and civilian personnel from the following sectors:</p> <ul style="list-style-type: none"> • Philippine National Police • National Police Commission • Bureau of Fire Protection • DOTr- Office of Transportation Security • Philippine National Police Academy • Philippine Coast Guard • National Mapping and Resource Information Authority • Metropolitan Manila Development Authority • Philippine Public Safety College • Department of Environment and Natural Resources • Bureau of Immigration
--	------------------	---	---

Recommendation 14.2			
1. Board establishes clear policies and programs to provide a mechanism on the fair treatment and protection of stakeholders.	COMPLIANT	<p>Identify policies and programs for the protection and fair treatment of company's stakeholders.</p> <p>ANNEX "8" Amended By-Laws: ART. III, SEC. 4-5 - Membership ART. IV, SEC. 6 - Obligation of Members ART. V, SEC. 7 - Benefits, Rights and Privileges of Members ART. VI, SEC. 8 - Termination of Members https://psmbfi.com.ph/wp-content/uploads/2021/06/1.-AMENDED-BY-LAWS-2013.pdf</p>	
Recommendation 14.3			
1. Board adopts a transparent framework and process that allow stakeholders to communicate with the company and to obtain redress for the violation of their rights.	COMPLIANT	<p>Provide the contact details (i.e., name of contact person, dedicated phone number or e-mail address, etc.) which stakeholders can use to voice their concerns and/or complaints for possible violation of their rights.</p> <p>Provide information on whistleblowing policy, practices and procedures for stakeholders</p> <p>ANNEX "38" CP-HRD-0011.1 – Whistleblower Policy https://psmbfi.com.ph/wp-content/uploads/2021/06/38.-CP-HRD-0011.1-Whistleblower-Policy-1.pdf</p>	
Principle 15: A mechanism for employee participation should be developed to create a symbiotic environment, realize the company's goals and participate in its corporate governance processes.			
Recommendation 15.1			
1. Board establishes policies, programs and procedures that encourage employees to actively participate in the realization of the company's goals and in its governance.	COMPLIANT	Provide information on or link/reference to company policies, programs and procedures that encourage employee participation.	

		<p>ANNEX “16” BR No. 2020-99 – Recalibrated PSMBFI Medium Term Strategic Plan for CY2021-2024 https://psmbfi.com.ph/wp-content/uploads/2021/07/15.-BR-2020-99-RECALIBRATED-PSMBFI-MEDIUM-TERM-STRATEGIC-PLAN-FOR-CY-2021-2024.pdf</p>	
Recommendation 15.2			
1. Board sets the tone and makes a stand against corrupt practices by adopting an anti-corruption policy and program in its Code of Conduct.	COMPLIANT	<p>Identify or provide link/reference to the company’s policies, programs and practices on anti-corruption</p> <p>PSMBFI Code of Discipline: Art II. Against Company Property (page 16-17) Art II. Against Company Interest (page 17 - 21)</p> <p>ANNEX “12” BR No. 2020-39 - Amendment to the PSMBFI Code of Discipline (CP-HRD-001) https://psmbfi.com.ph/wp-content/uploads/2021/06/10.-BR-2020-39-CP-HRD-001-CODE-OF-DISCIPLINE-2020.pdf</p>	
2. Board disseminates the policy and program to employees across the organization through trainings to embed them in the company’s culture.	COMPLIANT	<p>Identify how the board disseminated the policy and program to employees across the organization.</p> <p>ANNEX “42” List of Seminars Attended by PSMBFI Employees https://psmbfi.com.ph/wp-content/uploads/2022/05/42.-List-of-TRAININGS-and-SEMINARS-Facilitated-Coordinated-by-HR-2021.pdf</p>	<p>The BOT, thru the HR Department, conducted webinar on “Data Privacy Orientation” in April 2021, and “Values Formation Workshop” to employees in September 2021.</p>
Recommendation 15.3			
1. Board establishes a suitable framework for whistleblowing that allows employees to freely communicate their concerns about illegal or unethical practices, without fear of retaliation	COMPLIANT	<p>Disclose or provide link/reference to the company whistle-blowing policy and procedure for employees.</p> <p>Indicate if the framework includes procedures to protect the employees from retaliation.</p>	

		<p>Provide contact details to report any illegal or unethical behavior.</p> <p>ANNEX "38" CP-HRD-0011.1 – Whistleblower Policy https://psmbfi.com.ph/wp-content/uploads/2021/06/38.-CP-HRD-0011.1-Whistleblower-Policy-1.pdf</p> <p>Human Resource Dept.: Ms. Milan Rochelle Bernardo (HR Manager)</p> <p>Contact No.: (02) 8656-5999/ (02) 8570-2429</p>	
2. Board establishes a suitable framework for whistleblowing that allows employees to have direct access to an independent member of the Board or a unit created to handle whistleblowing concerns.	COMPLIANT	<p>ANNEX "38" CP-HRD-0011.1 – Whistleblower Policy https://psmbfi.com.ph/wp-content/uploads/2020/07/38.-CP-HRD-0011.1-Whistleblower-Policy.pdf</p>	
3. Board supervises and ensures the enforcement of the whistleblowing framework.	COMPLIANT	<p>Provide information on how the board supervised and ensured enforcement of the whistleblowing framework, including any incident of whistleblowing.</p> <p>ANNEX "38" CP-HRD-0011.1 – Whistleblower Policy https://psmbfi.com.ph/wp-content/uploads/2021/06/38.-CP-HRD-0011.1-Whistleblower-Policy-1.pdf</p>	Human Resource Dept. reports to the BOT all related incidents.

Principle 16: The company should be socially responsible in all its dealings with the communities where it operates. It should ensure that its interactions serve its environment and stakeholders in a positive and progressive manner that is fully supportive of its comprehensive and balanced development.

Recommendation 16.1

1. Company recognizes and places importance on the interdependence between business and society, and promotes a mutually beneficial relationship that allows the company to grow its business, while contributing to the advancement of the society where it operates.	COMPLIANT	<p>Provide information or reference to a document containing information on the company's community involvement and environment-related programs.</p>	Provided support to PNP Scholarship Program through the Experience Refund of the Special Group Term Insurance (SGTI).
--	-----------	---	--

	<p>ANNEX "1" 2021 GMME Report covering CY2020 page 22 https://psmbfi.com.ph/annual-report-2020/</p> <p>PSMBFI Activities https://psmbfi.com.ph/news/</p> <p>ANNEX "48" BR 2020-21 - Pantawid Covid Program to PSMBFI Members Through the Tulong Handog Sa Mga Miyembro Covid19 Crisis</p> <p>BR 2020-74 - Grant of Financial Assistance to Typhoon Rolly, Quinta and Ulysses Victims</p> <p>https://psmbfi.com.ph/wp-content/uploads/2021/05/31.-BR-2020-21-PANTAWID-COVID-PROGRAM-TO-PSMBFI-MEMBERS-THROUGH-THE-TULONG-HANDOG-SA-MGA-MIYEMBRO-COVID19-CRISIS-and-BR-2020-74-GRANT-OF-FIN.pdf</p> <p>ANNEX "49" PSMBFI Facebook Page dated March 17, 2021 https://www.facebook.com/psmbfi/photos/a.118873165389979/794898504454105/</p>	<p>Financial Assistance was granted to 56 Partner Agencies for procurement of their equipment and special requests.</p> <p>Provided financial assistance to members who were victims of typhoons and afflicted with Covid-19 in 2020. It was extended until March 17 and 18, 2021, respectively.</p>
--	---	--