

**2019 List of Trainings and Seminars
Facilitated/ Coordinated by the Human Resource Department**

Date	Title of Trainings/ Seminars/ Workshops	Attendee/s
11-Jan-19	PFRS 9 and 16: Financial Instruments and Leases	Manager
19-Feb-19	Office Archiving Workshop	Rank and File
19-20-Mar-19	Disaster Preparedness Seminar and First Aid Lecture Demonstration	Rank and File
3-6-Apr-19	Mandatory Continuing Legal Education	Manager
4-5-Apr-19	Orientation on Medical and Hospitalization Assistance Program and Employee Uniform Policy	Supervisor and Rank and File
23-27-Apr-19	SBEP 2nd Out-of-Town Conference	Manager
21-Feb-19	Setting Key Performance Indicators (KPIs) that Work	Manager and Rank and File
17-19-Jul-19	PMAP 56th Annual Conference	Manager and Supervisor
24-Apr-19	National HR Summit	Rank and File
5-Apr-19	Annual Income Tax Return and Filing and Train Law	Manager and Rank and File
11-Apr-19	Starting a Property Rental Business	Rank and File
27-Apr-19	Safety Driving Seminar	Manager, Supervisor and Rank and File
14-May-19	Building and Property Management	Supervisor and Rank and File
18-Jul-19	Presentation Essentials: Strategies for Powerful Presentations	Manager and Supervisor
24-26-June-19	Adobe Photoshop: Advanced Tools & Techniques	Rank and File
5-7-July-19	Adobe Photoshop: Beginner to Intermediate	Rank and File
19-21-June-19	Project-Management Seminar-Workshop	Executive
24-28-June-19	Training for ISO ISMS Certification (Lead Auditor)	Manager and Rank and File
17-Jun-19	PAG-IBIG Fund Employers' Forum 2019	Supervisor and Rank and File
22-Jun-19	COSO Enterprise Risk Management	Manager
7-Sep-19	Strategic Management for Accountants	Rank and File
8-Jul-19	Tax Exemption and Tax Aspect of Non-Stock, Non-Profit Organizations, NGOs, Foundations	Supervisor
16-19-Oct-19	IIA-P Convention 2019	Executive, Supervisor and Rank and File
28-30-Aug-19	Workers' Institute on Labor Laws (WILL-CLASS 177)	Rank and File

Date	Title of Trainings/ Seminars/ Workshops	Attendee/s
5-8-Sep-19	SBEP 1st Out-of-Town Conference	Manager
19-Aug-19	Insurance Commission's Training for Online Uploading Systems	Rank and File
31-Aug-19 7-Sep-19 14-Sep-19 21-Sep-19 28-Sep-19	Vulnerability Assessment & Penetration Testing (VAPT) Bootcamp	Supervisor
18-Sep-19	IAS 19 and Fund Actuarial Valuation Reports	Rank and File
21-Nov-19	Fraud in Claims	Supervisor and Rank and File
29-Oct-19	AML/CTF Training for the Insurance Sector	Manager
13-Nov-19	How to Design and Develop a Competitive Salary	Supervisor
15-Nov-19	Economic Briefing for Insurance Industry Executives	Manager
3-Dec-19	Let's Get Naked: Unleashing the Service Excellence in You	Supervisor and Rank and File
11-Dec-19	Marketing Trends 2020	Manager, Supervisor and Rank and File