



Public Safety Mutual Benefit Fund, Inc.

NOTICE OF 2023 PSMBFI ANNUAL GENERAL MEMBERSHIP MEETING AND ELECTION (GMME)

TO ALL MEMBERS OF PSMBFI:

Notice is hereby given that the **2023 ANNUAL GENERAL MEMBERSHIP MEETING and ELECTION (GMME)** of the Board of Trustees, **PUBLIC SAFETY MUTUAL BENEFIT FUND, INC.** will be held on **15 April 2023, Saturday 9:00 AM**, through remote communication via Zoom Virtual Conference, hosted at the EDSA Shangri-La Hotel, 1 Garden Way, Ortigas Center, Mandaluyong City.

AGENDA:

- 1. Call to Order** *BOT Chairman shall welcome the members and formally begin the 2023 Annual General Membership Meeting of PSMBFI;
- 2. Notice of Meeting and Quorum** *The Corporate Secretary shall certify that Notice of Meeting was sent to the members as of February 2023 at least 30 days prior to meeting, confirm the publication in newspapers of general circulation, compliance with SEC reportorial requirements, number of members present and/or represented by proxy, and certify existence of quorum to conduct business;
- 3. Welcome Address** *The welcome address shall provide a brief overview of the conduct of the general membership meeting and elections and welcome the members (present/proxy) and guests;
- 4. Approval of the Minutes of the April 23, 2022 General Membership Meeting and Election** *The Minutes of the Meeting held on 23 April 2022 during the 2022 GMME shall be presented to the general membership for its review and approval. The Minutes provide the membership with a written record of what transpired, discussed, agreed upon and approved in the 2022 GMME. Approval of the minutes by the general membership shall be recorded in the minutes of the meeting.
- 5. President's Report on CY 2022 Operations** *PSMBFI President shall apprise the general membership of the status of the Association and the important accomplishments and activities of the year ended 31 December 2022.
- 6. Election of SEVEN (7) Members of the Board of Trustees** *The duly constituted COMELEC shall supervise the nomination and election (via online voting and automated canvassing system) of SEVEN (7) new members of the Board of Trustees in accordance with the provisions of the By-Laws.
- 7. Other Matters** *The general membership is given the opportunity to discuss with the BOT and members any or all concerns relating to the operations of the Association. Members are allowed to raise questions and be clarified on any or all corporate issues, if any.
- 8. Results of the Election** *After the conduct of the online voting and automated canvassing, the COMELEC shall report to the general membership the results of the election and formally announce the **SEVEN (7) new members** of the BOT who shall serve for two (2) years, 2023-2024 and 2024-2025.
- 9. Adjournment** *The Chairman of the BOT shall formally conclude the General Membership Meeting and Election.

GUIDELINES, AUTOMATED VOTING AND ELECTION OF SEVEN (7) NEW MEMBERS OF THE BOARD OF TRUSTEES (SEC Memorandum Circular No. 6, Series of 2020)

- 1. REGISTRATION OF MEMBERS (01 March 2023, Wednesday 8:00 AM to 06 March 2023, Friday 5:00 PM):** Members are requested to register thru google form: <https://forms.gle/6x6JftQZ7c9ouXJG7>;
- 3. NOMINATION OF CANDIDATES (03 April 2023, Monday 8:00 AM to 5 April 2023, Wednesday 5:00 PM):** Nomination shall be directly submitted to the Office of the Corporate Secretary, 3rd Floor PSMBFI Building **OR** via electronic mail to 2023GMME@psmbfi.com.ph;



- 2. EXECUTION OF PROXY FORM (06 March 2023, Monday 8:00 AM to 31 March 2023, Friday 5:00 PM):** A Member may execute the Proxy Form in favor of a **QUALIFIED PROXY OF HIS CHOICE who is a member of the PSMBFI Equity Plan.** The Proxy Form shall be submitted to the Office of the Corporate Secretary, 3rd Floor PSMBFI Building **318-320 corner 1st & 2nd West Crame Sts., Santolan Road, San Juan City OR to the respective PSMBFI Regional Offices.** Sample proxy form is provided in the PSMBFI website and Facebook page;
- 4. LIST OF NOMINEES (11 April 2023, Tuesday to 13 April 2023, Thursday):** The list of nominees shall be posted in the PSMBFI Website and Facebook Page;
- 5. VOTING AND ELECTION GUIDELINES (11 April 2023, Tuesday 8:00 AM to 13 April 2023, Thursday 5:00 PM):** Only members who have pre-registered are allowed to cast their votes. Members are requested to vote online thru www.psbmfi.com.ph **OR** www.facebook.com/psmbfi/ ;
- 6.** Details for the 2023 PSMBFI Annual GMME shall be posted in the PSMBFI Website and Facebook Page.


ATTY CATHERINE E TAMAYO
Corporate Secretary



PUBLIC SAFETY MUTUAL BENEFIT FUND, INC.

PROXY FORM

(DUE ON OR BEFORE 31 MARCH 2023 TO BE SUBMITTED TO THE OFFICE OF THE CORPORATE SECRETARY, 3RD FLOOR PSMBFI BUILDING, 318-320 corner 1st & 2nd West Crame Sts., Santolan Road, San Juan City OR to the respective PSMBFI Regional Offices)

Know All Men By These Presents:

The undersigned member of **PUBLIC SAFETY MUTUAL BENEFIT FUND, INC. (PSMBFI)**, hereby constitutes and appoints _____ as my PROXY:

(1) To attend, on behalf of the undersigned, the **2023 PSMBFI GENERAL MEMBERSHIP MEETING and ELECTION on April 15, 2023 at 9:00** in the morning, through remote communication via Zoom Virtual Conference/Facebook Live hosted at the EDSA Shangri-La Hotel, 1 Garden Way, Ortigas Center, Mandaluyong City, and at any adjournment or postponement thereof; AND

(2) To nominate and vote for the election of **SEVEN (7) Members of the Board of Trustees**, with all powers the undersigned would possess if personally present at such meeting with discretionary authority and discretion on the application of votes. This proxy revokes and supersedes any proxy or proxies the undersigned may have previously executed and shall be considered withdrawn when undersigned registers with the Committee on Election before 9:00 A.M. of April 15, 2023, attends, and votes during the Members' Meeting of the same date.

_____, 2023 (date of execution)

PRINTED NAME
(Last Name, First Name & Middle Name)

SIGNATURE

ACCOUNT NUMBER
(For PNP Personnel only)

*Pursuant to Data Privacy Act of 2012, any information secured by PSMBFI shall be exclusively used for the purpose of 2023 PSMBFI Annual GMME and other purposes relating to PSMBFI membership. I further authorize PSMBFI to process and use the said information for the purposes stated herein.



PUBLIC SAFETY MUTUAL BENEFIT FUND, INC.

PROXY FORM

(DUE ON OR BEFORE 31 MARCH 2023 TO BE SUBMITTED TO THE OFFICE OF THE CORPORATE SECRETARY, 3RD FLOOR PSMBFI BUILDING, 318-320 corner 1st & 2nd West Crane Sts., Santolan Road, San Juan City OR to the respective PSMBFI Regional Offices)

Know All Men By These Presents:

The undersigned member/s of **PUBLIC SAFETY MUTUAL BENEFIT FUND, INC. (PSMBFI)**, hereby constitutes and appoints _____ as my PROXY: (1) To attend, on behalf of the undersigned, the **2023 PSMBFI GENERAL MEMBERSHIP MEETING and ELECTION on April 15, 2023 at 9:00** in the morning, through remote communication via Zoom Virtual Conference/Facebook Live hosted at the EDSA Shangri-La Hotel, 1 Garden Way, Ortigas Center, Mandaluyong City, and at any adjournment or postponement thereof; AND (2) To nominate and vote for the election of **SEVEN (7) Members of the Board of Trustees**, with all powers the undersigned would possess if personally present at such meeting with discretionary authority and discretion on the application of votes. This proxy revokes and supersedes any proxy or proxies the undersigned may have previously executed and shall be considered withdrawn when undersigned registers with the Committee on Election before 9:00 A.M. of April 15, 2023, attends, and votes during the Members' Meeting of the same date.

_____, 2023 (date of execution)

	<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>MIDDLE NAME</u>	<u>QUALIFIER</u> (i.e. JR, II, IV)	<u>SIGNATURE</u>	<u>ACCOUNT NUMBER</u>
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____

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