

## 2023 List of Trainings and Seminars Facilitated/ Coordinated by the HRD

### A. Public/ External Seminars

	<b>Date</b>	<b>Title of Seminar</b>	<b>Participant/s</b>
1	February 13, 15, and 17, 2023	Customer Service Excellence	Manager
2	February 20-23, 2023	Standard First Aid and BLS-CPR/AED Training (SFAT)	Manager & Rank and File
3	February 28, 2023	Basic Training Course for Managing Heads	Manager
4	March 10, 2023	Ethics, Privacy, and Employee & Clients Data Management: Managing Data Privacy Risk in Today's Global Environment	Manager & Rank and File
5	March 18, 2023	Check and Inspect: A Seminar on DOLE Audit Compliance	Supervisor & Rank and File
6	May 4, 2023	Executive Labor Updates	Manager
7	May 22-23 and 29-30, 2023	Standard First Aid and BLS-CPR/AED Training (SFAT)	Rank and File
8	June 6-9, 2023	Standard First Aid and BLS-CPR/AED Training (SFAT)	Rank and File
9	June 9, 2023	Auditing Business Recovery Plan Seminar	Manager & Supervisor
10	June 13-16, 2023	COMPTIA A+ Essentials and Practical Applications	Rank and File
11	June 27, 2023	IC Encryption Process Retraining	Manager & Rank and File
12	June 29-30, 2023	Mid-year Tax & Related Statutory Updates Seminar	Manager, Supervisor & Rank and File
13	July 24, 25, 27, 28, 31 and August 1, 2023	International Financial Reporting Standard (IFRS) 17 Seminar	Manager & Supervisor
14	October 2-7, 2023	HR Payroll and Government Compliances Seminar	Supervisor & Rank and File
15	October 11-13, 2023	ACIIA Regional Conference	Executive, Manager, Supervisor

16	November 24, 2023	BIR Computerized Accounting System Seminar	Rank and File
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B. Orientation Sessions / In-house Seminars

	<b>Date</b>	<b>Title of Seminar</b>	<b>Participant/s</b>
1	April 26 – May 2, 2023	Amended Performance Management Policy and Quality of Hire Metrics Orientation	All Employees
2	July 5 – August 11, 2023	Mandatory 8-Hour Safety and Health Seminar Series	All Employees
3	September 7-14, 2023	IGROW Mentoring Program Orientation	All Employees
4	October 2023	PSMBFI Safety and Health Orientation Series	All Employees