Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLTGEN MICHAEL JOHN F DUBRIA**

President and CEO

Public Safety Mutual Benefit Fund, Inc.

Subject: **Request for Financial Assistance**

Dear **President** **Dubria**,

I am \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a member of PSMBFI, and I am humbly requesting financial assistance due to the recent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (specify calamity-typhoon, flood, earthquake) that affected \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (area/location). This unfortunate event has caused damage to my property and has greatly affected me and my family.

I understand that this financial assistance is a gratuitous benefit extended by PSMBFI to its members in times of need, subject to the terms and conditions set by the organization. In this regard, I hereby authorize PSMBFI to deduct the full amount of financial assistance granted to me from my Equity Value in the event that I cease my membership with the Association within one (1) year.

Attached are the following documents in support to my request:

1. Barangay certification confirming that I am among those affected by the calamity;
2. Endorsement from my unit/office;
3. Photos of damaged property; and,
4. Copy of the declaration of State of Calamity.

Thank you very much for your continuous support and assistance to PSMBFI members.

Respectfully yours,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member’s Name and Signature

Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_